Academic Fair Notes from the Field

Who else besides DUSes might attend the Academic Fair?

* Chairs
* Course coordinators or language program directors
* Faculty members
* Registrars, administrative coordinators, etc.
* Teaching Fellows
* Undergraduate majors

How many representatives per department? What are the averages?

* The number of representatives seems to range from one to five, with one for smaller programs, and five for programs with large first-year enrollments (biology, chemistry, economics, English, math, etc.)
* The average seems to be 2 per department or program

What do DUSes bring with them?

* banners
* bookmarks
* brochures
* business cards
* candy
* course lists
* handouts
* major “roadmaps”
* maps
* name tags
* registration and pre-registration guidelines
* signs and table tents
* sign-in/sign-up sheets
* swag (!) in the form of pens, pencils, pins, etc.
* syllabi
* tablecloths
* textbooks

N.B. If in the past there were more than 3 students in line to talk to you or your colleagues at any given time, or students had to wait 10 minutes or more to speak to a faculty member, please consider increasing your faculty presence to avoid lines and bottlenecks (as well as student complaints).